



Puertorrican Culture Preservation Inc.
P.O. Box 4343 • Allentown, PA 18105
Phone: (484) 661-2154 • Email: info@prculturepreservation.org • Website: www.prculturepreservation.org

Lehigh Valley Childrens Festival Application

Company / Organizations Name: _____

Print Rep Name: _____

Address: _____

Phone: _____ Email: _____

Items You will be selling / Distributing:

If selling food, you are required to obtain a Temporary Food Service Establishment License from the City of Allentown PA.

All other Merchandise Vendors are required to obtain a Business Registration from The City of Allentown.

Signature _____

Date: _____

Contact Person:

Marigny Pellot: 484-951-8923

Email: marignypellot@gmail.com & info@prculturepreservation.org



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**LEHIGH VALLEY CHILDREN'S FESTIVAL Space
Rental Contract Agreement**

Vendor / Participant Name: _____

Street: _____

City: _____ State: _____ Zip Code: _____

Type of sale: _____

Event Day: June 3rd 2023 Event Name: Lehigh Valley Childrens Festival

On This day of ____ of _____ 2023, This rental contract agreement was signed between The Puerto Rican Culture Preservation Inc and _____.

Space Rental Fees:

____ Food Vendor **\$200** _____ Merchandise Vendor: **\$100** _____ Information Table: **\$50**

Deposit: _____ Date: _____ Paid in Full \$ _____ Date: _____

To secure your reservation, you will need a deposit of 50% down, the balance will need to be paid three weeks before the event. If the event of the signed agreement, there will be no refund.

Vendor Requirements:

1. Food vendors need to be set up by 10 am.
2. Merchandise Vendors need to be set up no later than 11 am.
3. Food Vendors will need to obtain a permit from the health department of the city.
4. If the Vendor has a permit to sell food from the Health Dept of Allentown, please bring it with you.
5. The city will be sending out an inspector from the health department to ensure everything is up to code.
6. All Food/ Merchandise Vendors will need to have a business registration from the city.
7. Vendors will need to supply their own Tables, Chairs, & 10 X 10 tents (if they wish to have one).
8. Vendors will need to provide their own receptacle for Trash.
9. Trash, Cans, and Bottles are to be kept separated.
10. Recycle Bins will be set out throughout the park and festival areas.
11. **You must leave your space clean and carry the trash bag to the assigned place.**

In addition, the applicant and all participants agree to indemnify and hold harmless The Puerto Rican Culture Preservation Inc. And all its members from and against all claims, losses, liabilities and expenses, including attorney fees and court costs arising from any circumstances occurring in or connected to The Puerto Rican Culture Preservation Inc.

Contact Person: Marigny Pellot: (484) 951- 8923

Customer Signature: _____

Date: _____

PRCP Representative: _____

Date: _____